



## Minutes of the Presidents and Secretaries Meeting Held 12/4/17

Open Meeting: 1805hrs

Attendance Sheet going around – signed and attached

Apologies on attendance sheet

Previous Minutes:

Proposed: Shane Green

Seconded: Doug Davidson

Carried: Unanimously

Business arising:

- Junior Forum – U18 mixed – 6 teams: 6 teams mixed U18 teams, complete with supporters. 3 time slots. 2 at 6pm and one at 705pm. Next game will be Tuesday after ANZAC day (2<sup>nd</sup> May). There is a lot of people we may have to look at opening the clubhouse (numbers similar to Thursday and Friday nights). The next Tuesday P&S meeting on the 9<sup>th</sup> May will correspond with U18's – should put on BBQ.
- Cleaning of turfs – postponed again – SG : No date for cleaning organised but Shane will notify all clubs when he gets a new date.
- Keys for lights/ scoreboards : Signs are now up, have no problems for a week. Hopefully people are now used to the new system. Clubs please remind new users
- Access to Revolutionise site and registration update – DM : All clubs now have administrator access to their members. Please check everyone is registered. Also it is important to get releases from players previous clubs.
- Rep teams – Selectors – Updated Rep Manual and procedures : Ongoing – rep teams now mostly underway as far as selections. New rep manual being finalised. New procedures due to Revolutionise sport registration process and also will include procedures/times in place to have all selectors, coaches etc selected and named by the end of this season.
- Premier League : Happening this season, 10 weeks with 4 teams from Taree and 2 from Port.
- Match Cards : All printed and in bottom locker of area downstairs where the match cards are. Doug has now set the locks on all the registrars lockers; Blue=men, Pink=women and Yellow=juniors. Doug Will inform registrars of the respective combinations. The combination for the blank cards is 430.
- BOM Portfolios : Will be included in the minutes distribution.

New Items:

- Clubhouse/Turf development
  - Messy downstairs. Clubs and members need to be aware that this is not an appropriate place for children to play.
  - The shop area is only small and can often be crowded.
  - Anything that is taken out must be put back from where it was taken

- All goalie bags – there are about 10 need to be removed NOW. If clubs want to store goalie gear or similar they must apply to the Board in writing with reasons why, what they want to store and for how long. If it approved then the club will be assigned space and be responsible for keeping the area tidy.
- Clubhouse building works are gazetted to start the second week in may. ANY area fenced off will be out of bounds and any equipment (balls, etc) that goes into that area will be irretrievable and will only be returned when workers get them.
- BOM will need a contingency for Clubs to be able to access toilets during the building works IF and when the outside toilet area is blocked off.
- Uniform Hire fee
  - Doug explained the new hire fee discussed at BOM meeting \$20 hire and \$15 return. Fee bought in due to ongoing loss of uniforms and expense in replacing them.
  - Discussion: Will be hard to do with money exchanging players-coach/manager-treasurer the back again for at least 6-8 teams each year. P&S suggest, as Rep manual is being rewritten incorporate a new section and form where players/parents are responsible. If uniform is not returned then player/parent is invoiced for the full cost of uniform with 7 days to pay or return. No money (or uniform) then the player becomes unfinancial and cannot play. To be discussed at next BOM.
- Strategic Plans
  - Current 3 year plan will be sent to clubs.
  - New plan is in process of being written.
- Volunteers
  - Important that clubs remind members with RSA fill out Bar roster that is out now
  - LT will publish full volunteer roster when draws are finalised and fully complete
  - BOM will organise some appreciation events to recognise club volunteers, their efforts and the important part they play in MVHA throughout the season.
  - It has been noted that on a couple of occasions toilets were left unlocked, defibrillator unlocked and lights on. All clubs reminded it is their responsibility to lock up after when they unlock facilities.
  - One key now does both toilets and the defibrillator. If the clubs do not lock the defibrillator box then the alarm will not set and BOM are called. Clubs to check with members that they have the correct keys and remind members to check everything locked before they leave.
- Club Access to revolutionise sport website
  - Discussed earlier, all have access now.
  - Check ALL player registrations
- Premier League with PMHHA during season
  - Discussed earlier
- Open Men's/Women's
  - Open Women's – Narelle Salmon and Michelle Cheers will apply. Advised to submit letters to the Board. Narelle will also submit trial days in application.
  - Need 13 at least or not worth going.
  - BOM to send out email requesting Selectors, Coaches and Managers for Opens positions

Club Review:

- Chatham
  - U18's on Tuesday had no access to Clubhouse, reasonable crowd with no facilities. Need access. (BOM to discuss and ?organise roster)
  - Querying the lack of Women's draw, Chatham WMC member did not have computer access and no one had the draw. Jane is to send minutes to John. Delegates from clubs need to pass on information.
- Cougars
  - Raised the option of using volunteers >55yrs can opt to do 15hours volunteer work to fulfil obligations to obtain Centrelink payments.
  - Paperwork will be sought by the board to discuss and probably sign MVHA up to this scheme. Tony in his capacity at Centrelink offered to send the information/ forms through to Deb Monck.
- Gloucester – nil present
- Great Lakes
  - Lights – ongoing being fixed as required – have to wait for council electricians and bulb availability
  - Umpires responsible for calling off games if they feel it is too dangerous/ dark to play
  - Umpiring jackets – will remain stored upstairs as there is too much “stuff” downstairs – will possibly review if room is available downstairs
  - Rules – Deb Monck - email to be sent out to request reforming of rules committee. 2018 Start date for season to be set and informed to all clubs at 2017 Grand Final. Match Committees may need to consider Commonwealth Games??
- Manning Valley Masters
  - Nil
- Sharks
  - Request will be sent to all clubs to review “current suggested rules” and to feedback positive and negatives. Committee format and meetings still to be determined.
  - Queried the chance to get HNSW on board to offer a discount to kids that make representative sides.
  - Queried Junior umpire coaching and procedure? Clubs need to come and support their own junior umpires
  - U11 coaches can now only walk the sidelines and can no longer coach on the field
- Taree West Hockey Club
  - Struggling for numbers with Division 2 side in Women's competition. Have advertised for players on facebook and website including MVHA facebook. Final decision will be made on Friday 14<sup>th</sup> April
- Tigers
  - Concerned about other clubs and their numbers
  - Reasons – money/ politics. Want a forum set up for retention organise recruitment.
  - Umpires: Can learner umpires be on field with senior umpires in senior games? P&S agreed okay as long as dressed appropriately and shadowing. Need to check with Umpire Convenor and also need to check into using headsets.
  - Clubs need to remember on Mens draw first nominated umpire is the senior umpire
  - Still issues with 3<sup>rd</sup> official – volunteer role. Noted on 2 occasions has been filled with junior players. ?Home team to supply official – needs to be raised with Umpire Convenor
- Town

- Volunteer tech duty – no penalty – review the rules
- Wingham
  - Redbacks in the dugout – Shane will check
  - Clubs reminded to be careful, outside area that is open to all “wildlife”.

#### Other Business

- Women’s Registrar – waiting on clubs frozen lists. Clubs need to record frozen/ grade of players on cards so that points are only awarded to players registered in that grade. Otherwise the points are wasted!
- Juniors – U11’s goals – need them to be available, very hard the previous week to get the goals to the fields
  - Minkey starting 22<sup>nd</sup> April. Roster is out and will be covered by Clubs who will require at least 4 suitably qualified (WWC) members to help out. Tigers Hockey Club have first week.
- Next meeting TUESDAY 9<sup>th</sup> May 2017 – note day change please.

Meeting Closed: 2015hrs

Deb Monck

President

Manning Valley Hockey Association  
PRESIDENTS AND SECRETARY'S MEETING



Date: Wednesday 12<sup>th</sup> April 2017  
Venue: Taree Hockey Centre Club House  
Time: 6pm

Attendance Record

Number	Attendee	Name	Signature
1.	Association President	Deb Monck	
2.	Association Secretary	John Surtees	Apology
3.	Association Treasurer	Doug Davidson	
4.	Association Vic President	Michelle Collier	
5.	Chatham HC — President/Delegate	Adam B - apologies	Paula Smith -
6.	Chatham HC - Secretary/Delegate	Jaylea M - apologies	Tony Smith -
7.	Cougars HC -President/Delegate	Shane Green	
8.	Cougars HC - Secretary/Delegate	Lee Harris	
9.	Great lakes HC -President/Delegate	Jane McNeill	
10.	Great Lakes HC -Secretary/Delegate	Cathy Groth	Apology
11.	Gloucester HC -President/Delegate		
12.	Gloucester HC -Secretary/Delegate		
13.	Sharks HC -President/Delegate	Ran Warrens	
14.	Sharks HC -Secretary/Delegate	Apology	STMAN
15.	Taree West HC -President/Delegate	Red Ellis	
16.	Taree West HC -Secretary/Delegate	Ruth Sheatler	
17.	Tigers HC -President/Delegate	TONY LEWIS	
18.	Tigers HC -Secretary/Delegate	S: ARMSTRONG	
19.	Town HC -President/Delegate	NARELLE SALMON	
20.	Town HC -Secretary/Delegate	JANNA BRUCE	
21.	Wingham HC -President/Delegate	Gabriel Peano	
22.	Wingham HC -Secretary/Delegate	Kerry Horstner	Apology
23.	Chairperson Junior Match Committee	S ARMSTRONG	
24.	Chairperson Men's Match Committee		
25.	Chairperson Women's Match Committee	NARELLE SALMON	
26.	Association Men's Registrar		
27.	Association Women's Registrar		
28.	Association Junior's Registrar		
29.	Board Member		
30.	Board Member		
31.	Board Member		
32.	Men's masters	PHIL COLLIER	
33.			
34.			
35.			

APOLOGIES LYN SCHNEIDER  
BRONWEN PENSINI